

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **November 12, 2002**

AGENDA ITEM NO.: 19

CONSENT:

REGULAR: **X**

CLOSED SESSION:

ACTION: **X**

INFORMATION:

(Confidential)

ITEM TITLE: **Airport Capital Project - Construct Office Space/Expanding Vending & Waiting Areas**

RECOMMENDATION:

Appropriate an amount not to exceed \$58,000 in the Airport Capital Projects Fund to construct office space & expand the vending and waiting areas in the airport terminal, and authorize the City Manager to execute the necessary construction related documents.

SUMMARY:

In response to events of September 11, 2001, Congress authorized the creation of a new federal agency, the Transportation Security Administration (TSA), to take over responsibility for security at the nation's airports. As part of a Congressional mandate to federalize all airport security screening personnel by November 19, 2002, the TSA assumed all security screening functions at Lynchburg Regional Airport on September 3, 2002. In order to provide suitable facilities to accommodate the new workforce, the TSA (through the GSA) inquired about leasing office space at the airport.

In order to accommodate their needs on a temporary basis, the airport has made available 215 square feet of office space in the airport terminal that was formerly leased to United Express Airlines. Since this space is insufficient for TSA's long-term needs at the airport, TSA and airport management have agreed to the construction of 750 square feet of office space from a previously unfinished area in the terminal.

As an accompanying project, airport management is proposing finishing adjoining space (500 square feet) to expand the vending and waiting area for public convenience. Due to the placement of the passenger screening area, a majority of the previous waiting area is now unavailable for use until just before boarding and then only to ticketed passengers. In addition, in the event that the airport secures a food/beverage concession in the future, a portion of the space needed for such a concession would already be improved.

PRIOR ACTION(S):

November 5, 2002 Finance Committee

FISCAL IMPACT:

The estimated cost of construction of \$58,000 is available from the Airport Capital Projects Fund Designated for Future Expenditure Needs account. A five (5) year lease for \$33,000 in annual rent for the finished TSA space is currently being negotiated with GSA.

CONTACT(S): Mark F. Courtney 582-1150 extension 222 Airport Manager

ATTACHMENT(S):

1) Resolution

REVIEWED BY: lkp

RESOLUTION

BE IT RESOLVED That \$58,000 is appropriated in the Airport Capital Projects Fund, from the Designated for Future Expenditure Needs account, for construction of office space to lease to the General Services Administration and to expand the vending and waiting area; and,

BE IT FURTHER RESOLVED That the City Manager is authorized to execute the necessary documents related to this project.

Introduced:

Adopted:

Certified:

Clerk of Council

230L